Rules Governing Publication of International Multidisciplinary Journal MetainnovatIMJM, Y.B.N. University

The objective is to outline the procedures for establishing and managing an academic journal at the university. This will guide the editorial team, faculty members, and administrative staff in ensuring the journal's success and sustainability. This applies to all concerned personnel involved in the creation and maintenance of the university's academic journal.

The Purpose and Scope

Interdisciplinary research articles, reviews, articles on specific emerging topics, and case studies. Fostering academic research, showcasing student work. The journal will serve students, researchers, faculty, external academics, and professionals.

Journal Editorial Board

Editors in Chief: Oversees the overall direction, quality control, and decision-making.

Editor: Handle article submissions.

Associate editors: Manage specific sections (e.g., research articles, reviews, plagiarism check).

Editorial Board Members: Assess and review submitted articles for academic quality and originality.

Publishing Process

To publish the journal digitally. (**open-access platform, university website)**

DOI integration (Digital Object Identifiers for citation). DOI assignment for each article to make it easier for scholars to cite and reference the journal.will be acquired after getting the ISSN number.

Publishing Platform -Under YBN Publication.

Publishing Frequency - Quarterly.

Indexing: Will be choosing a platform that allows for indexing in key databases like Google Scholar, JSTOR, PubMed, Scopus, UGC or others relevant to your field.

Submission Guidelines

Submission Process: Authors should submit articles by email.

Formats Accepted: Word, LaTeX

Word Count Limit: 2000-7000 words for research articles.

Article Type: Full research articles, short communications, literature reviews, case studies.

Originality: All submitted works should be original and unpublished.

Citation and Referencing: APA style.

Title Page: Should include the article title, author(s)'s full name(s), institutional affiliations, and corresponding author's contact information.

Abstract and Keywords

Abstract: 150–250 words.

Keywords: 5–7 keywords relevant to the article.

Headings and Subheadings

Use numbered headings and subheadings to create a hierarchical structure.

Main Headings: Bold, 14-16 pt.

Subheadings: Bold or underlined, 12-14 pt.

Sub-Subheadings: Italicised or underlined, 12 pt.

Spacing: One line before and after the heading.

Figures, Tables, and Appendices

Figures: Place near relevant text, number sequentially (Figure 1, Figure 2), captions in italics.

Tables: Number sequentially (Table 1, Table 2), captions above the table.

Appendices: Label as Appendix A, B, etc. Refer to in the main text.

Language

Submissions must be in English or Hindi.(Bilingual)

Ethical Guidelines

Plagiarism Check: Authors must submit a plagiarism report.

Conflict of Interest: Authors must disclose any potential conflicts.

Ethical Research Standards: Ethical approval required for research involving humans/animals.

Peer Review Process

Double-Blind Peer Review Process:

1. Author submits manuscript.

2. Editor assigns reviewers.

3. Reviewers give feedback.

4. Author revises and resubmits.

5. Editor makes final decision.

Review Timeline: 1–2 weeks.

Funding and Budgeting

Seek funding from the university, grants, sponsorships, or advertisements.

Legal and Ethical Considerations

Define ownership rights of published materials.

Establish ethical submission guidelines.

System for addressing grievances.

Journal Launch and Promotion

Created an official journal website on the university portal.
www.metainnovateybnujournal.com

Review and Evaluation

Annual Review: Evaluate success, readership, and feedback from stakeholders.

Documentation and Record-Keeping

Keep records of submissions, reviews, decisions, publications, and finances.

Submit periodic reports to the academic committee.

Article Withdrawal Policy

Articles can only be withdrawn under exceptional circumstances.

Changes to Policy and Editorial Board.

YBN University reserves the right to modify policies. The Journal Editorial Board shall be periodically expanded and updated to include diverse academic expertise and ensure continued excellence. Authors will be notified of changes.